



Standard Operation Procedure

For

International Buyer



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SECTION 1 –Company introduce & certificate

We the undersigned ,herewith inform all our esteemed friends, partner ,dealers and customers that the two firms which have carried on business hitherto under the title of WATSON ADVANCED TECHNOLOGY CO.,LTD and PARTO PET MEDICAL LIMITED, will be united from this date,and continued under the title of **Watson&Parto Advanced Technology Group Limited**

And the combined firms will transfer its office to more commodious premises at the address belowed,to which all communications after the 23/10/2007 should be sent.
 Add: No219,Lane108,Gulang Rd.,Putuo district,Shanghai City,China


We shall in future carry on the business under the style of Watson&Parto Advanced Technology Group Limited.

The change of the firm-name will involve no change in the personnel or in the operation of the business.

Thank you for your attention and constantly support and cooperation.

Watson&Parto Advanced Technology Group Limited
 Date: 23/10/2007

Company registered certificate:

<p>No. 1177935 編號</p> <p style="text-align: center;"></p> <p style="text-align: center;">COMPANIES ORDINANCE (CHAPTER 32) 香港法例第32章 公司條例</p> <p style="text-align: center;">CERTIFICATE OF INCORPORATION 公司註冊證書</p> <p style="text-align: center;">***</p> <p style="text-align: center;">I hereby certify that 本人謹此證明</p> <p style="text-align: center;">Watson & Parto Advanced Technology Group Limited 法國沃森·帕圖國際集團有限公司</p> <p>is this day incorporated in Hong Kong under the Companies Ordinance, 於本日在香港依據公司條例註冊成為</p> <p>and that this company is limited. 有限公司。</p> <p>Issued by the undersigned on 23 October 2007 . 本證書於二〇〇七年十月二十三日發給。</p> <p style="text-align: center;"> Miss Nancy O. S. YAU for Registrar of Companies Hong Kong 香港公司註冊處處長 (公司註冊主任 邱愛琛 代行)</p> <p style="text-align: center;">Watsonrex.51.com</p>	<p style="text-align: center;">表格式 FORM 2 (商業登記條例) (第 310 章) BUSINESS REGISTRATION ORDINANCE (Chapter 310) (商業登記規例) BUSINESS REGISTRATION REGULATIONS 商業/分行登記證 Business/Branch Registration Certificate</p> <p style="text-align: center;">***** *****</p> <p>業務/法團所用名稱 Name of Business/ Corporation 法國沃森·帕圖國際集團有限公司 WATSON & PARTO ADVANCED TECHNOLOGY GROUP LIMITED</p> <p>業務/分行名稱 Business/ Branch Name ***** *****</p> <p>地址 Address FLAT/RM A 15/F HILLIER COMM BLDG 65-67 BONHAM STRAND EAST SHEUNG WAN HK</p> <p>業務性質 Nature of Business TRADING</p> <p>法律地位 Status BODY CORPORATE</p> <table border="0"> <tr> <td>生效日期 Date of Commencement</td> <td>屆滿日期 Date of Expiry</td> <td>登記證號碼 Certificate No.</td> <td>登記費及徵費 Fee and Levy</td> </tr> <tr> <td>23/10/2007</td> <td>22/10/2008</td> <td>38534241-000-10-07-5</td> <td>\$2,600 (登記費 FEE = \$2,000) (徵費 LEVY = \$ 600)</td> </tr> </table> <p style="text-align: center;">請注意下列《商業登記條例》的規定 (SEE OVERLEAF FOR ENGLISH VERSION)</p> <p>第 6(6) 條規定就任何業務發出商業登記證或分行登記證，不得當作隱含以下意思：有關該業務或經營該業務的人或受僱於該業務的僱員的任何法律規定已獲遵從。</p> <p>第 7(2) 條規定任何經營業務人士，倘在現有商業登記證期滿後未有收到繳款通知書，須於 1 個月內以書面通知稅務局局長。</p> <p>第 8 條規定凡申請登記表格內所列業務詳情有任何變更時或凡某項業務經已結束，任何經營有關業務的人或任何在結束前經營該項業務的人須於該變更發生時或該項業務結束時起計 1 個月內，以書面通知局長。</p> <p>第 12 條規定各業務須將其有效的商業登記證或有效的分行登記證於每一營業地點展示。</p> <p>第 15(1) 條規定對觸犯本條例者可施行的罰則，包括罰款 \$5,000 及監禁 1 年。</p> <p>第 21 條規定須將收取徵費所得的全部款項撥入破產欠薪保障基金。</p> <p>繳款時請將此商業登記證及繳款通知書完整交出。在付款後，本繳款通知書方成為有效的商業登記證。 PLEASE PRODUCE THIS CERTIFICATE AND DEMAND NOTE INTACT AT TIME OF PAYMENT. THIS DEMAND NOTE WILL ONLY BECOME A VALID BUSINESS REGISTRATION CERTIFICATE UPON PAYMENT.</p> <p>機印所示登記費及徵費收訖。(請參閱背頁繳款辦法所載內容) RECEIVED FEE AND LEVY HERE STATED IN PRINTED FIGURES. (Please see payment instructions on verso.)</p> <p style="text-align: right;">Watsonrex.51.com</p>	生效日期 Date of Commencement	屆滿日期 Date of Expiry	登記證號碼 Certificate No.	登記費及徵費 Fee and Levy	23/10/2007	22/10/2008	38534241-000-10-07-5	\$2,600 (登記費 FEE = \$2,000) (徵費 LEVY = \$ 600)
生效日期 Date of Commencement	屆滿日期 Date of Expiry	登記證號碼 Certificate No.	登記費及徵費 Fee and Levy						
23/10/2007	22/10/2008	38534241-000-10-07-5	\$2,600 (登記費 FEE = \$2,000) (徵費 LEVY = \$ 600)						



SECTION 2 –Our Vision & Our Mission

OUR VISION

A Preferred Company

To create a quality environment where people can work together to provide simple, creative solutions for the betterment of dentistry

OUR MISSION

Continuous Improvement

We will manufacture innovative, high quality and cost effective dental products that enable distribution partners, dentists, hygienists, teaching institutions and government organizations throughout the world to perform efficient quality dental care. Watson & Parto provides innovative solutions and quality equipment that enables dental professionals to work together for the benefit of dentistry.



SECTION 3–Definitions

- | | |
|-------------------|---|
| 1. W&P | Watson & Parto Advanced Technology Group Limited |
| 2. FOB | Free on board |
| 3. SOP | Standard Operating Procedure |
| 4. SLI | Shipper’s Letter of Instruction |
| 5. B/L | Bill of Lading |
| 6. EXP | Export Department |
| 7. S/F | Sea Freight |
| 8. POD | Proof of Delivery |
| 9. ETD | Estimated time of departure |
| 10. ETA | Estimated time of arrival |
| 11. Day | Working day |



SECTION 4 –STANDARD OPERATION PROCEDURE

Customer Care (10:00 a.m. – 10:00 p.m. Chinese time)

Customer Service 0086-21-29650468

Fax 0086 431 87058777 ex.12993

Technical Support watson_rex@126.com

International Sales1 watsonjojo0519@126.com

International Sales2 watsonrex@126.com

S.O.P:

S/N	Procedure	Note
1	Customer should send a products list (order) to W&P	
2	When placing orders, please include the following information. All orders will be processed upon receipt of a faxed, mailed, or e-mailed hardcopy of the purchase order.	
2.1	Model and/or Part Number	
2.2	Requested Ship Date	
2.3	Description / Voltage/color/electric plug	
2.4	Quantity	
2.5	Shipping Instructions	
2.6	All cancellations must be confirmed in writing	
2.7	Package	
2.8	FUMIGATION Certificate	
2.9	Payment Option	
2.10	Other requirement	
2.11	Your detailed information	
3	We will send the proforma invoice for you to confirm	
4	Pls transfer the money to our company or personal account	
5	Delivery: All claims for merchandise received that are not in accordance with the original purchase order must be made within 15 working days of the receipt of the merchandise unless otherwise stated. All merchandise is quality inspected and packaged in perfect condition.	
6	Special Orders: • Special order items and custom made products are not returnable for credit	
7	Minimum Orders: (unless otherwise state) • Orders less than \$50.00 will incur an additional \$5.00 handling charge. • All drop ship orders will incur an additional \$5.00 fee.	
8	Terms of Sale: The common carrier assumes full responsibility for the safe delivery of all merchandise after it is removed from the F.O.B.shipping point. All claims for	



	<p>shortages, loss or damage must be documented and filed promptly with the freight carrier.</p> <p>Concealed damage must be reported to the freight carrier immediately upon discovery, with a request for inspection.</p> <p>If a request is made more than 15 days after the receipt of the merchandise, reasonable evidence must be submitted indicating that damage could not have occurred after delivery.</p> <ul style="list-style-type: none"> • All pricing in catalog is subject to change. Verify all pricing prior to placing order. 	
9	<p>track number Feedback:</p> <p>When we send the products ,we will send the track number immediately</p>	
10	<p>Customer Service:</p> <p>Any order questions will meet our immediately reply in the processing time.</p>	
11	<p>Warranty Information</p> <p>All of our products sold are guaranteed to be free from defects in workmanship and materials for one year from date of purchase, unless otherwise stated. Watson & Parto will repair or replace any defective part at no charge. Watson & Parto will not be responsible for labor charges or shipping charges to / from the Watson & Parto. This guarantee does not cover normal wear or stains on surface finish. The guarantee does not cover damage resulting form improper installation, misuse or accidents incurred in shipping and handling. All claims against the freight carrier must be initiated at the time the damaged items are received. The claim is the responsibility of the customer.We are improving our products on a continuous basis. We reserve the right to make modifications without the need for prior notification and are not obliged to modify previously manufactured items. Fiber optic system are covered under a six-month warranty, although the bulbs / batteries, and light guides are items not covered under warranty and must be purchased.</p>	
12	<p>Warning:</p> <p>Only authorized service technicians should attempt to service Watson & Parto equipment. Service performed by any unauthorized technicians may result in a voided warranty.</p>	



SECTION 5 –Returned Goods policy

Returned Goods:

All returns require prior authorization. Returns must be authorized by W&P within 7 days of date received by the customer.

- Contact Customer Service for Return Authorization Number
- Returned products are subject to a 50% restocking charge
- All returned goods must have Return Authorization Number
- All returned goods must be shipped prepaid
- All authorized returns must be received by W&P in original packaging, accessories, documentation and in original condition for credit considerations
- All outbound repair / warranty freight charges are the responsibility of the customer.
- No returns accepted after 14 days.

Cancel order:









If you cancel your purchase for any reason within 3 days from date of your payment, we'll refund your purchase price minus bank transfer costs and less a 15% re-stocking fee.



SECTION 6—dedicated team/function

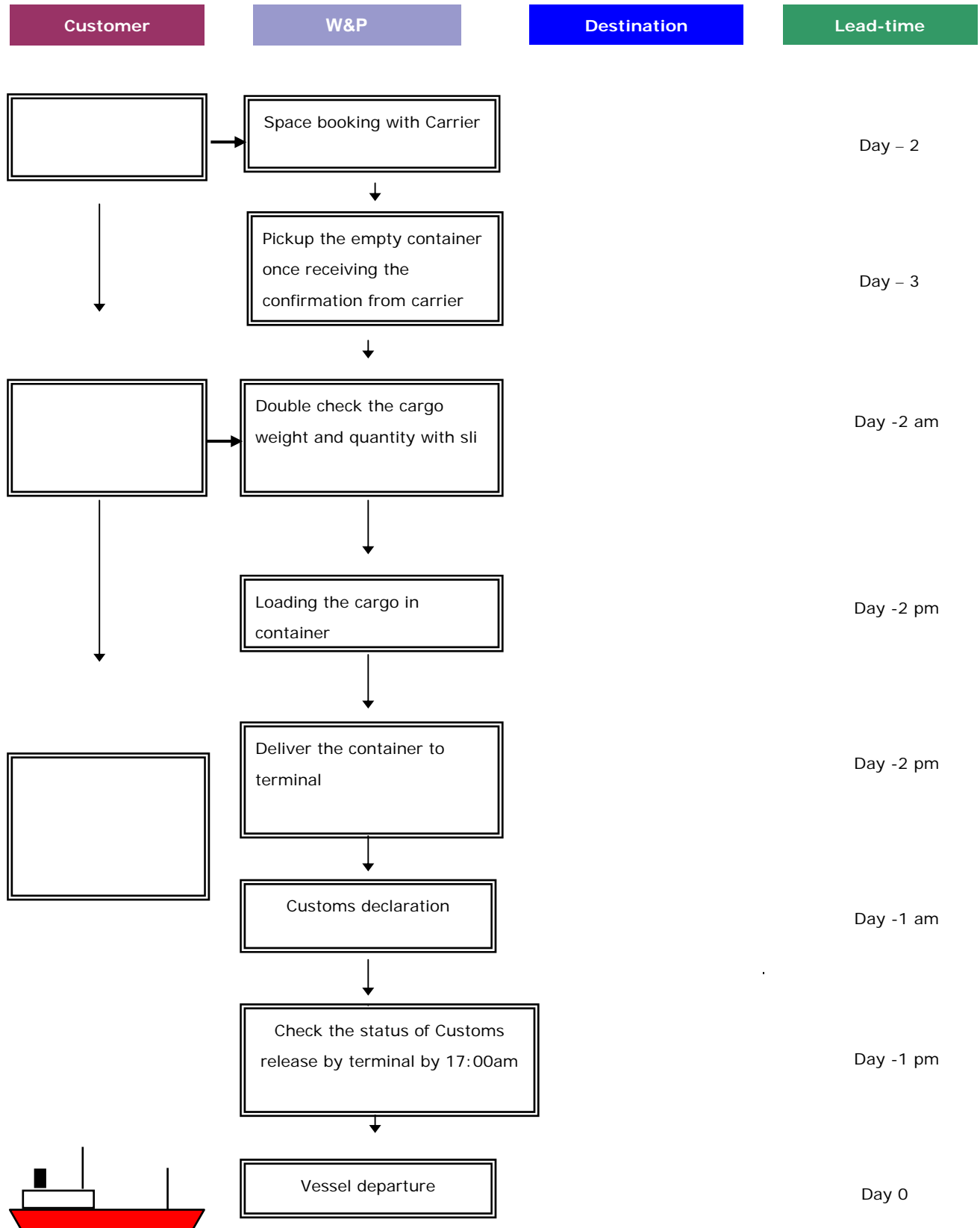
description and contact person

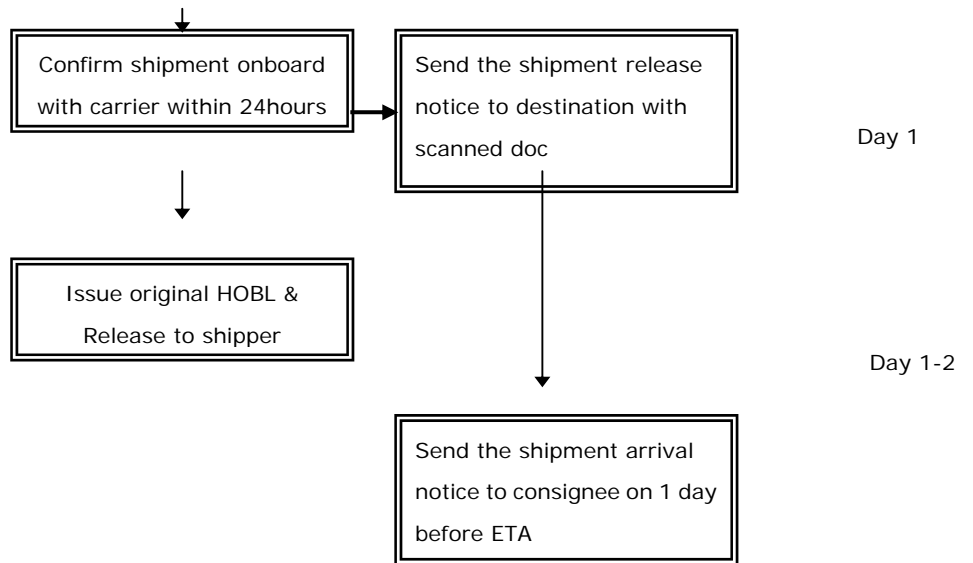
W&P Account Management / Customers Service Team

Function Description	Name	Office Tel	Fax No.	E-mail Address
Account Executive	Isaac Yang	0086 21 29650468	0086- 431- 87058777 ex.12993	
Customers Service supervisor	REX	0086 013817970707	0086- 431- 87058777 ex.12993	MSN:WATSONREX@HOTMAIL.COM SKYPE:ICE-EARTH-SKY
International Sales Manager A	JOJO	0086 013795467883	0086- 431- 87058777 ex.12993	 watsonjojo0519@hotmail.com  watsonjojo0519@126.com / watsonrexwang@yahoo.com  watsonjojo0519  watsonjojo0519@yahoo.com
International Sales Manager B	VIVIAN	0086 013818436889	0086- 431- 87058777 ex.12993	 wangwenjing614@hotmail.com  watsonrex@126.com/ watson_vivian614@yahoo.com  aiwenxiaowu  watson_vivian614@yahoo.com

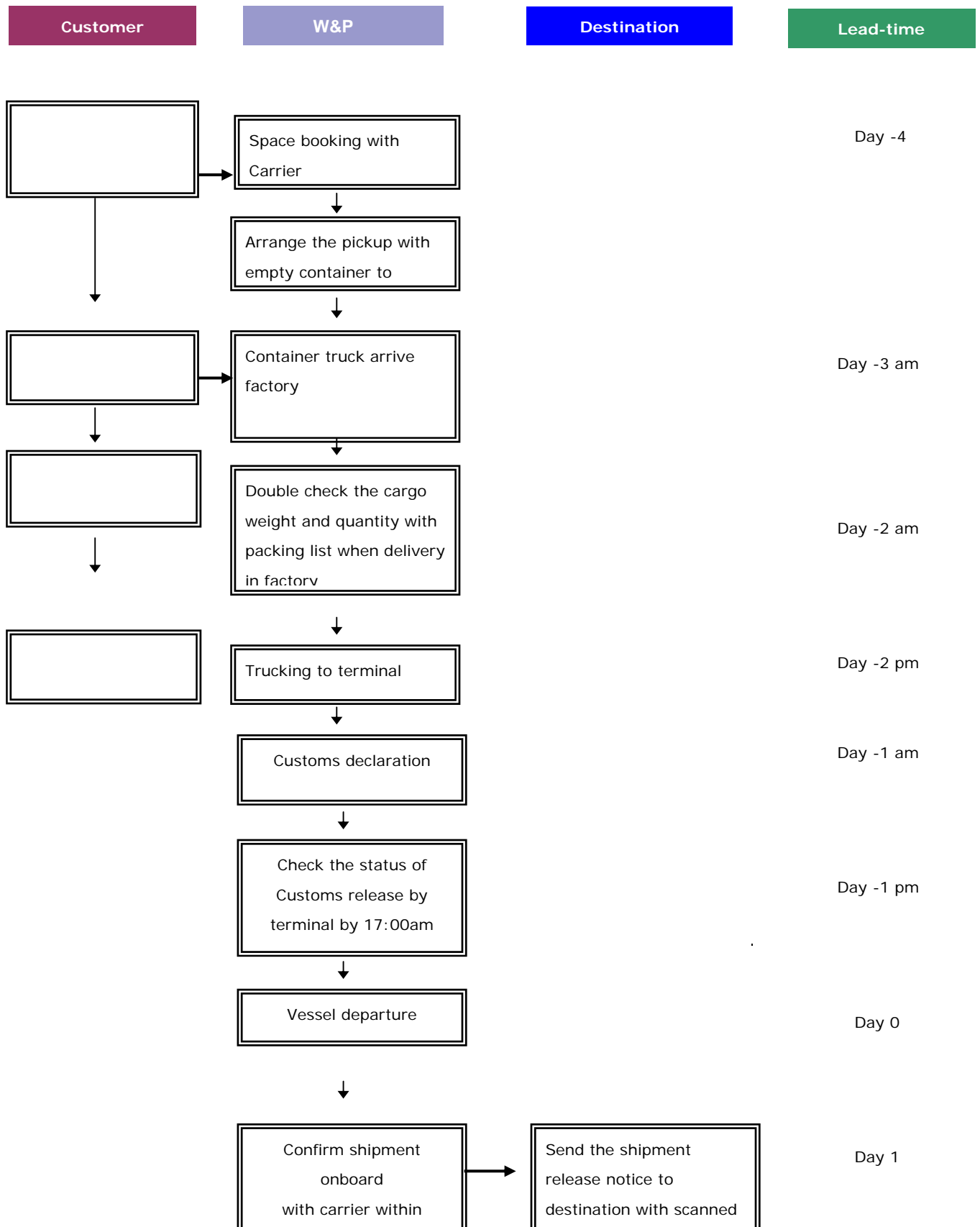
SECTION 6– Physical Flow map – Outbound(Sea Freight)

(ex W&P’s Warehouse to Port)



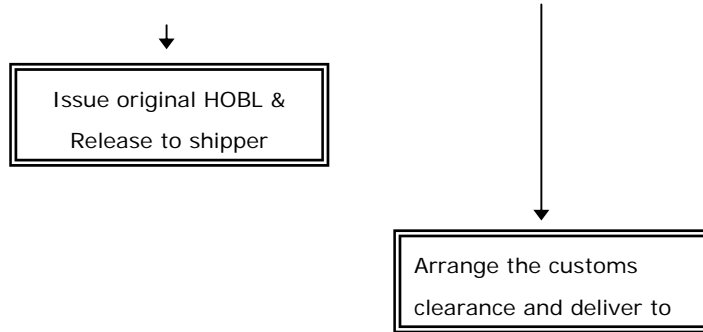


(Door to Door)(Sea Freight)





Day 1-2





SECTION 9-PAYMENT

Company Account: GUILD FOR T/T

Information of remittance routes:

USD

Intermediary Bank: CITIBANK N.A., New York

SWIFT Code: CITIUS33

Beneficiary's Bank: SHENZHEN DEVELOPMENT BANK CO.,LTD

SWIFT Code: SZDBCNBS

Beneficiary's name: WATSON AND PARTO ADVANCED TECHNOLOGY GROUP LIMITED

Beneficiary's address: No219,Lane108,Gulang Rd.,Putuo district,Shanghai City,China

Beneficiary's A/C No.:OSA11008550689801

EUR

Intermediary Bank: DRESDNER BANK,FRANKFURT

SWIFT Code: DRESDEFF

Beneficiary's Bank: SHENZHEN DEVELOPMENT BANK CO.,LTD

SWIFT Code: SZDBCNBS

Beneficiary's name: WATSON AND PARTO ADVANCED TECHNOLOGY GROUP LIMITED

Beneficiary's address: No219,Lane108,Gulang Rd.,Putuo district,Shanghai City,China

Beneficiary's A/C No.:OSA11008550689803

Personal Account

Pay by Wire Transfer

Specific information to be provided to the remitting bank:

Intermediary Bank: Wachovia Bank N.A., New York International Branch

SWIFT Code: PNBUS3NNYC

Beneficiary's Bank: China Merchants Bank, H.O., Shenzhen, China

SWIFT Code: CMBCCNBS

Beneficiary's Bank Address: China Merchants Bank Tower No.7088,Shennan Boulevard, Shenzhen, China

Beneficiary's name: wangyuezhen

Beneficiary's A/C No.: 6225882104633711

Important Notice: **This is the personal account.** Please use the payment option that you will pay all transfer costs because we don't accept smaller payments than the ones stated here. Thank you.

Pay by Western Union

If you want to pay by Western Union please use the following details:

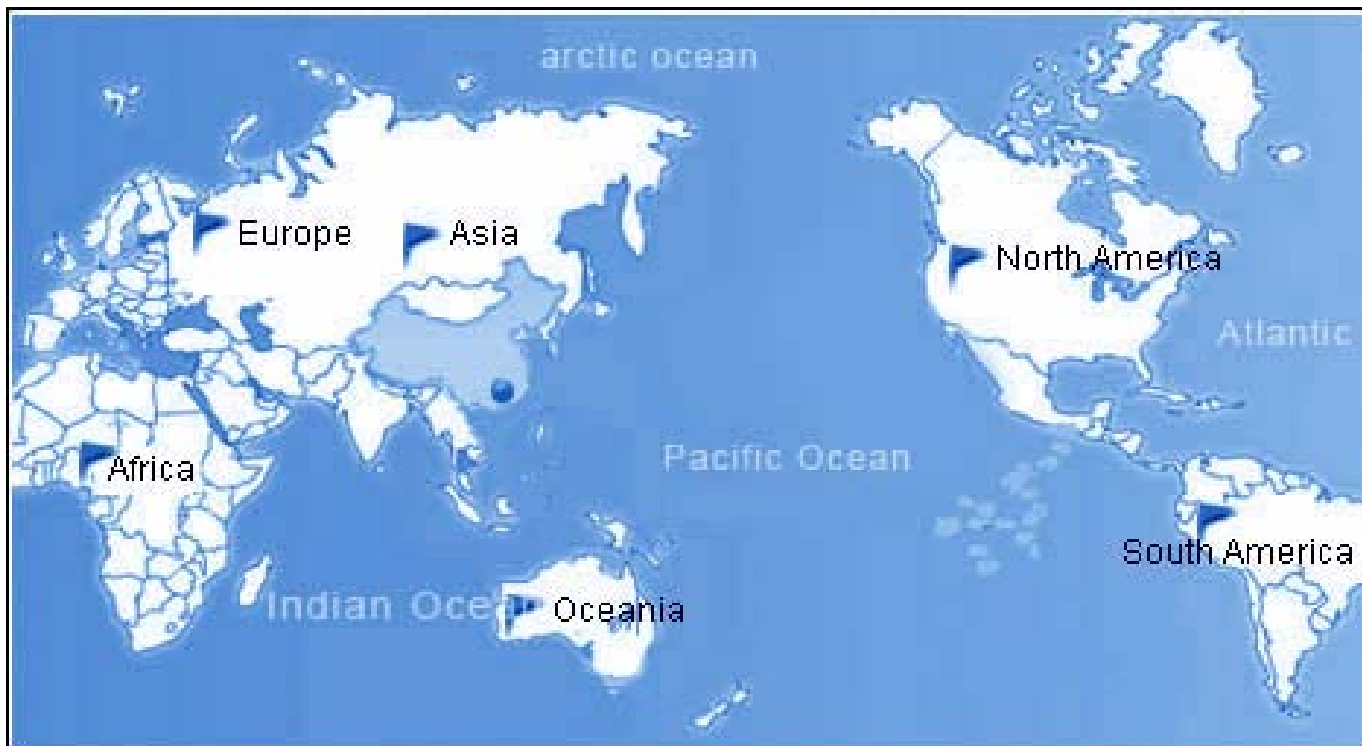
first name: yuezhen

last name: wang

City:Shanghai

country : China

SECTION 10–MAINLY INTERNATIONAL DEALER



1.

1	Canada	19	Spain
2	INDIA	20	Antigua
3	India	21	new delhi
4	LISBOA	22	Norfolk
5	Valenzuela City,	23	VERONA ITALIA
	Philippines		
7	ITALY	24	MEXICO
8	Bulgaria	25	ISRAEL
9	USA	26	SWITZERLAND
10	London	27	Arabian
11	TURKEY	28	BRAZIL
12	BOLIVIA	29	ANKARA TURKEY
14	California. USA	30	ROMANIA
15	ONTARIO CANADA	31	California, United States
16	Pakistan	32	South America
17	tobago West Indies	33	Germany
18	United Kingdom		